



ACHIEVING MORE TOGETHER

Ormiston Academies Trust

Ormiston Bushfield Academy

Provider Access Policy Statement

Policy version control

Policy type	Statutory, OAT template strongly recommended
Author	Paula Arrowsmith
Approved by	Paula Arrowsmith, December 2019
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Description of changes	No changes to content – reviewed, approved and brand style slightly revised Policy template is changed to Mandatory OAT. All OAT academies must now use this OAT template for their provider access policy.

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1. Introduction

This policy statement sets out the school’s arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

2. Student entitlement

Students in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

3. Management of Provider Access Requests

3.1. Procedure

A provider wishing to request access should contact Heather Forrester (Acting Assistant Principal)

Telephone: 01733 233014

Email: heather.forrester@bushfield.co.uk

3.2. Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8	Careers planning as part of Personal Development lessons.	Assembly on KS4 pathways Options Evening	Careers and Local Employment Fair.
Year 9		1-2-1 Careers and Futures planning with Higher Ed Champion.	Careers and Local Employment Fair
Year 10		1-2-1 Careers and Futures planning with Higher Ed Champion.	Futures Week – 3 day collapsed programme. Careers and Local Employment Fair.
Year 11	Post 16 Evening 1-2-1 Information Advice and Guidance.	Assemblies Higher Ed Champion 1-2-1 planning.	Careers and Local Employment Fair.

	Autumn Term	Spring Term	Summer Term
		1-2-1 Information Advice and Guidance Post 16 Options	
Year 12	Personal Development Carousel Careers and Personal Skills. University visits	University Visits Workplace planning and Skills Service External Speakers PD and Assemblies	Work Experience Careers and Local Employment Fair.
Year 13	UCAS Applications	Higher Level Apprenticeship planning. Non University planning. Higher Education Finance Planning	Careers and Local Employment Fair.

Please speak to our named IAG leader to identify the most suitable opportunity for you.

The academy policies on safeguarding and visitors sets out the school's approach to allowing providers into school as visitors to talk to our students. These can be found on the school website.

4. Premises and facilities

The school will make the sports hall, atrium and classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available projectors and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the IAG or a member of the pastoral team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Reception.