



Remote Learning Guidance for Parents/Carers December 2020

Jonathan Hate
Associate Assistant Principal
jonathan.hate@obamail.co.uk

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire Year groups, Class groups, or selected groups of students to remain at home.

The remote curriculum: what is taught to pupils at home

A student's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching. Work for students will be set via Google Classroom, therefore, it is essential all parents and carers have ensured their child has joined each Classroom group for each subject they take in school.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Students in KS3 (Year 7 to Year 9):

Work for students will be set on Google Classroom from each of their teachers that they would usually have each day as per their timetable. This will include revision tasks, research-based work to complete online, or worksheet activities that will help them to maintain their skills and knowledge for each subject. Some work set from subjects may make use of other online resources such as: Hegarty Maths online lessons, Educake, or the OAK National Academy. Students should ensure they check Google Classroom for each lesson of their daily timetabled subjects to ensure work is completed.

Students in KS4 and KS5 (Year 10 to Year 13):

In order to support exam classes in preparation for assessments, the Academy offers 'Live Lessons' for students isolating at home. Information and guidance on how to access these lessons has already been provided, however, please contact the appropriate Year Team for further support if needed.

In some circumstances 'Live Lessons' will not be able to take place, this may be due to the subject being a practical Performing Arts, PE or Art lesson, or if the students are sitting a controlled assessment in exam conditions. If this is the case, work will be placed on Google Classroom for students to complete.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

Students in KS3 (Year 7 to Year 9):

Where possible the Academy will ensure students follow the same curriculum as they would in school. There are some practical subjects where this is not possible and, as such, staff for these subjects will set appropriate work for your child on Google Classroom. This will include revision tasks, research activities and use of other pre-recorded lesson content from the OAK National Academy or similar.

Students will have a blended timetable of lessons including some Live Lessons combined with their remote learning work on Google Classroom. Staff will share with students which of their lessons are to be broadcast live so that students are able to join.

Students will need to follow their timetable as they would in school every day. Staff will set remote learning work daily for each student by 8.30 am, and this will be placed on Google Classroom. If there are any problems with your child not being able to find or access their work, they should immediately email their Year Team who will investigate this and provide support.

We would ask that parents and carers ensure their child has accepted the invitation to their subject Google Classroom groups. This will ensure the smooth facilitation of remote learning for both staff and students. If a student is unsure how to access their Google Classroom, please email the subject teacher as they can invite individual students remotely.

Students at KS4 and KS5 (Year 10 to Year 13):

For students in exam classes the Academy will ensure students follow their exact timetable to ensure full support in their subjects is received. Students will receive a blended curriculum model of both Live Lessons and Remote Learning.

Students are able to access their work and lessons via Google Classroom. Students should ensure they are ready to join their Live Lessons at the correct time, and can access these from the Meet Link on the main title of the Classroom page. There may be some lessons that a 'Live Lesson' is not possible, if this is the case your child's teacher will set work on Google Classroom for them to complete.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching, physical exercise where possible and independent work) will take pupils broadly the following number of hours each day:

Secondary school-aged pupils not working towards formal qualifications this year	5 hours of teaching time per day
Secondary school-aged pupils working towards formal qualifications this year	5 hours of teaching time per day Students in exam classes should also continue their independent revision in preparation for upcoming exams.

Accessing remote education

How will my child access any online remote education you are providing?

Ormiston Bushfield Academy will continue to use Google Classroom for all remote learning. This includes:

- Setting Remote Learning work for all students
- Access to our 'Live Lessons'
- Access to revision and independent study resources for students in KS4 and KS5.
- Lesson notes, including staff presentations, and feedback from teachers

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home, if you have any concerns about your child accessing work online, please contact their Year Team in the first instance. We have taken the following steps to ensure students are supported when studying from home:

Many parents and carers have already notified us of access concerns, these students may have already been provided with a device where appropriate based on the DfE guidance during the summer term.

We have a small supply of devices that we can loan out for students – these are prioritised for those in exam years. Any devices being loaned to students would require the parent or carer to collect the device and sign for this. Once remote learning periods are finished, the parent or carer must return this to the Academy immediately.

If for any reason your child requires any printed materials, the Academy will ensure these are prepared and can be collected or posted home for you. We would ask you to contact your child's Year Team immediately so that work can be prepared for you.

If you have no internet access, we would ask that you contact the Year Team for your child so that support can be provided. We are able to loan 4G internet dongles that are pre-loaded with data. These have a capped data supply, and therefore must only be used for the completion of work.

All schools have been allocated a small number of devices from the DfE, and these will be released to schools in the event of a full or partial closure. These devices are prioritised for students in exam classes in the first instance and the Academy will contact families to arrange collection.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Your child will be taught remotely based on their Year Group in the following ways:

KS3 students (Year 7 to Year 9) will receive work set for them daily on Google Classroom from each of their teachers, or receive a Live Lesson.

As an Academy we expect our staff to ensure the work set on Google Classroom allows your child to continue learning the skills and knowledge required to be successful in their subjects. This will also include use of teacher prepared lesson materials, use of Hegarty Maths, Educake and the OAK National Academy resources.

We therefore ask that parents and carers ensure that students, when isolating at home, complete this work daily to minimise any disruption to their learning.

KS4 and KS5 students (Year 10 to Year 13) will receive their work daily on Google Classroom. They will also have access to their teacher's 'Live Lesson' as per the timetable of Live Lessons.

We expect our teachers to be setting work that will support students in developing the skills, knowledge and techniques that will support your child continue to make progress and prepare for their upcoming exams.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

We expect your child to log into Google Classroom daily in order to follow their timetable, as best as possible, and complete the tasks set in a timely manner.

The tasks set per subject should last approximately 45 minutes per single period. Live lessons will follow our Academy timetable.

We ask that parents and carers schedule their child's day as if it was a normal school day. Students will receive work from each of their subjects as per their daily timetable, and all work will be set by 8.30 am each day. During lockdown the timetable is as follows:

Tutor time (once per week): 08.30 – 08.50

P.1: 8.55 – 9.45

P.2: 9.45 – 10.35

Break time: 10.35 – 10.50

P.3: 10.55 – 11.45

P.4: 11.45 – 12.30

Lunch: 12.30 – 13.00

P.5: 13.05 – 14.00

P.6: 14.00 – 15.00

Parents and Carers must ensure their child has joined each of their subject's Google Classroom groups.

As students will be receiving some 'Live Lessons' as part of our remote learning plan, we ask that parents and carers ensure students are in a focused learning environment at home that will allow them to access, follow and contribute to lessons without distractions. If a student's home environment is too noisy, teachers may remove your child from the lesson if this is affecting the learning of the entire class.

Please see the guidance with regards to accessing Live Lessons on the Academy website for reminders on this.

If your child finds any of the set tasks confusing or need any support, they should message their teacher immediately. This can be on Google Classroom through direct messaging on the Classwork tab, or via the teachers email (firstname.surname@ohamail.co.uk)

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Live Lessons on Google Classroom

The teacher will take a virtual register at the start of the lesson, any students not attending the live lesson will be reported to their Year Team, who will then contact home.

Remote Learning work on Google Classroom

If students have not engaged with their daily work, their teacher will initially send a reminder to the student. If no response is received the class teacher will again report this to the respective Year Team who will then contact home.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods used at OBA, amongst many others.

Students in KS3 (Year 7 to Year 9):

Feedback from work will be placed on Google Classroom for students through comments within the Classwork tab from teachers where appropriate.

Staff are expected to monitor and provide feedback to students once per week. Staff may need to email some feedback to students, and this will be direct to a student's @obamail account. We would ask parents and carers to remind students to check their emails daily.

Students in KS4 and KS5 (Year 10 to Year 13):

Feedback will again be placed on Google Classroom or, for some exam coursework, students will have feedback via their work directly or through email as is current standard practice for staff and students at KS4 and KS5.

Live Lessons

Feedback for all students will be provided within 'Live Lessons' for their scheduled work within lessons. Ongoing coursework and projects will have feedback based on student progress as is standard practice for staff.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

Mr Jones, the Academy SENCo, will ensure work for students with an EHCP is appropriate and allows the student to access and engage with. Any specific concerns about the work can be emailed to Mr Jones via: jamie.jones@bushfield.co.uk

The Academy TA team will be supporting teachers when setting remote work so that your child is able to engage with their work.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

As an Academy we recognise the significant impact on learning the Covid-19 pandemic is having on our students. It is our hope that all students will receive the same levels of support whether they are self-isolating for 2-3 days, or up to 14 days.

Students in KS3 (Year to Year 9) will receive all work on Google Classroom as remote work to complete at home. We are unable to provide Live Lessons for students isolating.

Students in KS4 and KS5 (Year 10 to Year 13) will receive a blended approach of Live Lessons and Remote work to complete. Students are notified which lessons will be live.

If you have any concerns about the work being set, or how your child is engaging with their studies, we would ask you contact their Year Team so that we can support you and your child.

Year 7 Team: year7team@bushfield.co.uk

Year 8 Team: year8team@bushfield.co.uk

Year 9 Team: year9team@bushfield.co.uk

Year 10 Team: year10team@bushfield.co.uk

Year 11 Team: year11team@bushfield.co.uk

Sixth Form Team: SixthForm@bushfield.co.uk