



Home-academy agreement

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Policy Version Control

Policy prepared by	OAT template adopted by OBA
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Description of changes from previous version. If none, state NONE.	<p>1.3 Assistant Principal name added.</p> <p>OBA appendix added.</p> <p>Minor changes to academy roles and responsibilities (bullet point 5)</p> <p>Removed 'endeavour to' from OBA appendices.</p>
Responsible committee / individual	Assistant Principal - Students
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I. Policy statement and principles

I.1 Policy aims and principles

This agreement has been set out by academy in consultation with parents and in line with the academies code of conduct and ethos.

At the academy we are dedicated to ensuring that our academy environment supports learning and the wellbeing of students and staff through a strong sense of community cohesion. We pride ourselves on having good relationships with parents, carers, and students, and believe that working together we can achieve more.

This agreement outlines the academy's expectations of parents and students, and sets out what we promise to do, as an academy, to ensure that all students are given the best possible chance of a good education and enjoyable academy years.

This policy is consistent with all other policies adopted by the academy and is written in line with current legislation and guidance.

I.2 Complaints

All complaints are dealt with under the **OAT Complaints Policy**.

Complaints should be made in writing and will follow the OAT complaint procedures and set timescales. The handling of complaints may be delegated to an appropriate person.

The outcome of the complaint will be communicated in writing.

I.3 Monitoring and review

This policy will be reviewed every two years or in the following circumstances:

- changes in legislation and / or government guidance
- as a result of any other significant change or event
- in the event that the policy is determined not to be effective

If there are urgent concerns these should be raised to the Assistant Principal, Helen Colbran, in the first instance for them to determine whether a review of the policy is required in advance of the review date.

2. Roles and responsibilities

Academy

We, as an academy, promise to:

- Do everything in our power to care for your child's safety and happiness
- Work hard and work with you to ensure that your child achieves their full potential
- Make sure that every child feels like they are a valued member of our academy community, by promoting our ethos of care, respect, inclusion, and equality
- Provide a balanced curriculum adjusted to meet the individual needs of your child
- Instill a sense of independence and social responsibility in your child so that they can progress confidently through the academy, and continue to be successful, responsible citizens.
- Help your child to achieve high standards of work and provide the support that they need to progress as they should academically
- Keep an open line of communication between you and the academy, ensuring you are well informed of general developments within academy and of your child's progress
- Take all concerns that you might have seriously and be open to discussion, supporting you as a parent however you may need
- Provide you with plenty of opportunities to become involved in the daily life of the academy and your child's development

Parents

I, as a parent or carer, promise to:

- Ensure that my child attends the academy regularly
- Ensure that my child reaches the academy on time, properly dressed, rested, fed, and equipped for the academy day
- Inform the academy on the first day that my child is going to be absent for any reason, and follow this up with a written explanation
- Be open with the academy and communicate any concerns that I have, as well as any knowledge that I have of problems or issues that may affect my child's work or behaviour
- Operate in support of all of the academy's policies, ethos, and code of conduct, and set a good example to my child
- Engage with the academy in terms of my child's progress and development, attending parents evenings and meetings when it is required or requested

Students

I, as a student, promise to:

- Ensure that I am at the academy regularly and on time, dressed smartly and in line with the academy uniform guidelines, with the right equipment for the day ahead
- Respect my peers, staff, and all other members of the academy community
- Respect the authority of academy staff and follow any instructions that they give me
- Act in line with all academy policies and behave in accordance with the academy behaviour policy
- Respect the academy building and the environment, making sure that I clean up after myself and do not litter
- Take responsibility for my actions
- Be polite and helpful at all times, make all visitors to the academy feel welcome, and support and look out for my fellow students

2.1 Declaration (Appendix I – Home-academy agreement – parent packs)

We invite parents and students to sign this document as a declaration of their support of this agreement, and the promise to adhere to the guidelines and rules set out by the academy.

Parents and students who do not sign this are not exempt from normal academy rules.

Appendix I - HOME-ACADEMY AGREEMENT – parent packs

AIMS OF THE ACADEMY

Our Vision:

To provide students with the most outstanding learning experience in the city.

Objectives:

1. To achieve the best outcomes for all students so that we are the pride of our community.
2. To demonstrate the highest standards in teaching and learning so that we constantly inspire students to want to discover and achieve more.
3. To have the highest of expectations in terms of student behaviour to develop young people who have pride in themselves and respect for all others.
4. To have leaders who can inspire and motivate all stakeholders to achieve our vision.
5. To provide life changing opportunities for our students.

As an Academy we will provide:

- a warm welcome when parents/guardians/carers visit the Academy and the opportunity to contact staff when the need arises.
- a broad and balanced curriculum with appropriate homework set and marked regularly.
- an education based on high expectation, equality of opportunity, high standards of teaching, academic support and individual guidance.
- a wide choice of opportunities and activities within and beyond the classroom.
- a safe, secure, well-disciplined working environment through Academy rules and sanctions which set out our standards and expectations.
- an emphasis on the importance of students attending the Academy every day, being punctual, wearing full Academy uniform and being prepared with the necessary books and equipment.
- support for the individual student through the Academy's pastoral system.
- regular information on Academy events and news.
- opportunities during each year for parents/guardians/carers to:
 - be involved in important decision-making procedures which affect their child's progress
 - be issued with a tracking report to show their child's progress each term
 - be able to discuss each child's progress with Academy staff

As parents/guardians/carers we will:

- inform the Academy immediately of any changes to our personal contact details.
- ensure that our child attends the Academy every day on time, with the necessary equipment and wearing full Academy uniform.
- encourage our child to work to his/her full potential at all times and to participate in the Academy's extra-curricular activities.
- actively support the Academy's homework policy by making sure homework set is completed and handed in on time.
- check and sign the log book every weekend.
- support the Academy's codes of behaviour, rules and sanctions.
- attend parents' evenings and meetings relevant to our child's work, progress and relationships in the Academy and support Academy functions.
- advise the Form Tutor about anything which might affect our child's work or well-being in the Academy.
- inform the Academy of absence every day, followed by a note in their planner on the day of return.
- avoid taking family holidays during term time.

As a student I agree to:

- attend the Academy regularly.
- be punctual at all times.
- wear full Academy uniform.
- come to the Academy with the right books and equipment.
- work hard and meet all course requirements.
- ensure all homework details are clearly written down and that all homework is completed on time.
- be responsible for my own behaviour and follow the Academy rules.
- follow the rules relating to the Academy computer network.
- behave in a responsible way on Academy visits and when travelling to and from the Academy.
- share responsibility for the Academy environment.
- treat all members of the Academy community and any visitors with respect and understanding.

Signature of the Academy: _____



Date: 28 January 2015

Name of Parent/Guardian (Block Letters): _____

Signature of Parent/Guardian: _____ Date: _____

Name of Student (Block Letters): _____ Tutor Group: _____

Signature of Student: _____ Date: _____