

Ormiston Academies Trust

Ormiston Bushfield Academy Provider Access Policy Statement

Policy version control

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Description of changes	<ul style="list-style-type: none"> ▪ Paragraph added to Section 1 – Introduction. ▪ Reference to the Baker Clause added into Section 1 – Introduction. ▪ 3.1: Paragraph added to Procedure for access ▪ 3.2: Sentence added about access for all students

	<ul style="list-style-type: none">▪ Policy template is changed to Mandatory OAT. All OAT academies must now use this OAT template for their provider access policy.
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1. Introduction

- 1.1. Ormiston Bushfield Academy is committed to supporting our students to make informed decisions about their future pathways. We act impartially, in line with our statutory duties, to ensure that we promote a full range of academic routes, technical routes and apprenticeships. We believe that it is vital to ensure that all pupils are aware of the benefits of apprenticeships, T levels and other approved technical qualifications and can consider them, alongside academic options, when making decisions about their next steps.
- 1.2. This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997, as well as the legal duty known as the 'Baker Clause', 2018.

2. Student entitlement

- 2.1. Students in years 8-11/13 are entitled:
 - To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
 - To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
 - To understand how to make applications for the full range of academic and technical courses.

3. Management of Provider Access Requests

3.1. Procedure

- 3.1.1. A provider wishing to request access should contact Heather Forrester, Assistant Principal.
 - Telephone: 01733 233014 Email: heather.forrester@bushfield.co.uk
- 3.1.2. The academy will then work with providers to identify the most effective opportunity for them to share information about education and training opportunities. The Careers Leader will prepare for each provider visit by notifying students and their parents to consult the provider website for background information, including details of the courses and qualifications that the provider offers and their Ofsted grade.

3.2. Opportunities for access

3.2.1. A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents. The academy will make provider visits available to all students in the relevant year group.

	Autumn Term	Spring Term	Summer Term
Year 8	Careers planning as part of Personal Development lessons.	Assembly on KS4 pathways Options Evening	Careers and Local Employment Fair.
Year 9		1-2-1 Careers and Futures planning with Higher Ed Champion.	Careers and Local Employment Fair
Year 10		1-2-1 Careers and Futures planning with Higher Ed Champion.	Futures Week – 3 day collapsed programme. Careers and Local Employment Fair.
Year 11	Post 16 Evening 1-2-1 Information Advice and Guidance.	Assemblies Higher Ed Champion 1-2-1 planning. 1-2-1 Information Advice and Guidance Post 16 Options	Careers and Local Employment Fair.
Year 12	Personal Development Carousel Careers and Personal Skills. University visits	University Visits Workplace planning and Skills Service External Speakers PD and Assemblies	Work Experience Careers and Local Employment Fair.
Year 13	UCAS Applications	Higher Level Apprenticeship planning. Non University planning. Higher Education Finance Planning	Careers and Local Employment Fair.

3.2.2. Please speak to our named Careers Leader to identify the most suitable opportunity for you. The academy is committed to working with other providers to ensure our pupils can make informed decisions about future choices. Where possible, we like to align visits with our programmed calendar of CEIAG.

3.2.3. The academy policies on safeguarding and visitors sets out the school's approach to allowing providers into school as visitors to talk to our students. These can be found on the school website.

4. Premises and facilities

- 4.1 The school will make the sports hall, atrium and classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available projectors and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the IAG or a member of the pastoral team.
- 4.2 Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Reception.

Appendix 1

Exemplar for academy internal guidance only

This page is an exemplar only for ideas of events/activities that could be in the table for use on page 5.

Please delete from the final policy before publication

	Autumn Term	Spring Term	Summer Term
Year 8	<p>Overview of post 16 options for students and parents, to include: A levels, Applied General Qualifications (e.g., BTECs), technical/vocational qualifications, apprenticeships, traineeships, and supported internships</p> <p>Event for University Technical Colleges</p> <p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day for tutor input.</p>	<p>Employer event for students, parents – market stall event giving overview of local, regional, and national opportunities and skills requirement</p> <p>Meetings with careers adviser</p> <p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day for tutor input.</p>	<p>Technical/vocational tasters at local college/s, training providers</p> <p>Meetings with careers adviser</p> <p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day for tutor input.</p>
Year 9	<p>Event for providers of technical education/ apprenticeships to include Further Education colleges, UTCs or Studio schools and training providers</p> <p>Meetings with careers adviser</p> <p>Careers evening</p>	<p>Meetings with careers adviser</p> <p>KS4 options event</p> <p>Assembly and tutor group opportunities</p> <p>Options evening</p>	<p>Technical/vocational tasters at local college/s, training providers</p> <p>Meetings with careers adviser</p> <p>Assembly and tutor group opportunities</p>

	<p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day for tutor input.</p>	<p>Collapsed timetable day for tutor input.</p>	<p>Collapsed timetable day for tutor input.</p>
Year 10	<p>Life Skills – work experience preparation sessions</p> <p>Meetings with careers adviser</p> <p>Careers Evening</p> <p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day for tutor input.</p>	<p>Technical/vocational tasters at local college/s, training providers</p> <p>Meetings with careers adviser</p> <p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day for tutor input.</p>	<p>Life skills – assembly and tutor group opportunities</p> <p>Meetings with careers adviser</p> <p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day for tutor input.</p>
Year 11	<p>Post 16 provider open evenings: opportunities to visit local Further Education and sixth form colleges, other school UTCs, Studio schools and other training providers regarding A level, Applied General, technical and vocational and apprenticeships.</p> <p>Meetings with careers adviser</p> <p>Post 16 applications</p> <p>Careers Evening</p> <p>Assembly and tutor group opportunities</p>	<p>Post-16 interviews</p> <p>Assembly and tutor group opportunities</p> <p>Collapsed timetable day for tutor input.</p>	<p>Confirmation of post 16 education destinations for all students</p>

	Collapsed timetable day for tutor input.		
Year 12	Higher Education Fair for a variety of HE providers including local Further Education colleges Post-18 assembly – higher and degree apprenticeships	Small group sessions: future education, training, and employment options Meetings with careers adviser	Small group sessions: future education, training, and employment options Meetings with careers adviser
Year 13	Workshops – HE and higher apprenticeship applications	Meetings with careers adviser	Confirmation of post 18 education destinations for all students