



September 2026

Welcome Year 7

Student Agreement and Parental Permissions Booklet



Contents

General Information	03
The Academy Year	04
Academy Uniform	05-08
Equipment	09
Attendance	10
Medical	11
Safeguarding	12
Home School Communication	13
Rewards	14
Around the Academy	15
Cashless Catering	16
Free School Meals	17
Mobile Phones	18-19
Uniform Agreement	20
Home Academy Agreement	21-22
Trips and Visits	23-24

General Information

Mr Dennis Kirwan
Principal

Academy Contact Details

Telephone: **01733 233 014**
Main office email: **mailbox@bushfield.co.uk**
Academy website: **www.bushfield.co.uk**
Year 7 Transition email: **obatransition2026@bushfield.co.uk**

Academy Absence Line: 01733 404351

Key Staff for Year 7 Transition

Assistant Principal - Student Behaviour & Attitudes / Transition Lead

Mr Chris Bishop

Senior Assistant Principal - SENCO

Mr Leigh Drew

Designated Safeguarding Lead

Mrs Sarah Roberts

Head of Year 7

Ms Alexandra Wardell

Year 7 Support Assistant

Mrs Debbie Wright & Mrs Fiona Elliott

The Academy Year 2026-27

Autumn Term 2026

Tues 1 st September 2026	Professional Development Day
Wed 2 nd September 2026	Professional Development Day
Thurs 3 rd September 2026	Start of Autumn Term
26 th - 30 th October 2026	Half Term
TBC	OAT Professional Development
Fri 18 th December 2026	End of Autumn Term

Spring Term 2027

Mon 4 th January 2027	Professional Development Day
Tues 5 th January 2027	Start of Spring Term
15 th - 19 th February 2027	Half Term
TBC	OAT Professional Development
Thurs 25 th March 2027	End of Spring Term

Summer Term 2027

Mon 12 th April 2027	Start of Summer Term
Mon 3 rd May 2027	May Day (Bank Holiday)
31 st May - 4 th June 2027	Half Term
Friday 16 th July 2027	End of Summer Term

Daily Academy timings

Students are required to enter the Academy by 08:30

08:25	08:35	Gates open/close
08:40	09:35	Registration and Period 1
09:35	10:25	Period 2
10:25	10:45	Break
10:45	11:35	Period 3
11:35	12:25	Period 4
12:25	13:30	Lunch and Tutor
13:30	14:20	Period 5
14:20	15:10	Period 6
15:10		End of Day

Professional Development Days 2026-27

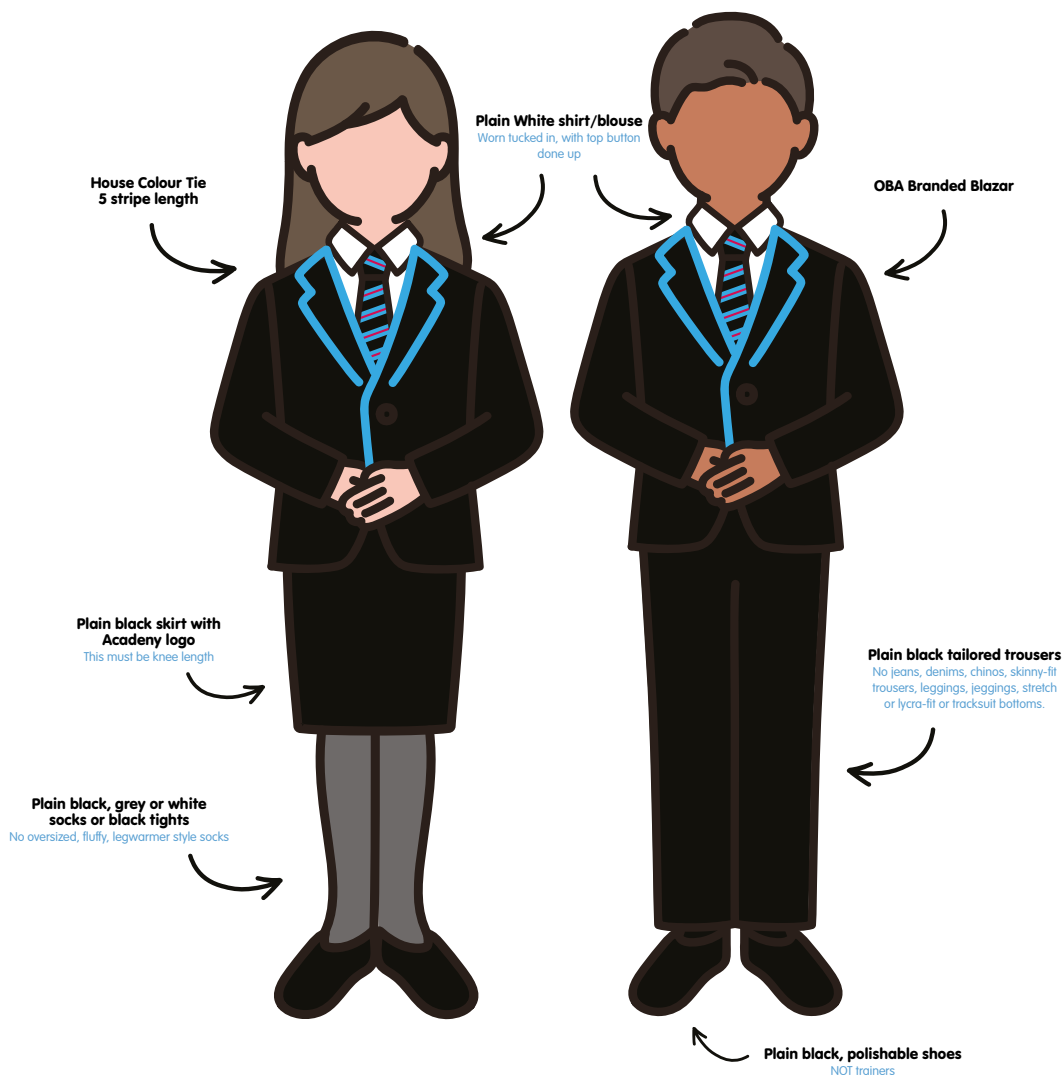
September 1/2 2026	December TBC 2026
January 4 2027	February TBC 2027

Academy Uniform

All students are expected to wear full Academy uniforms. Academy uniform is not to be altered or accessorised in any way.

- All clothing/bags/shoes must be clearly marked with the student's name.

Formal Dress



OBA Branded Blazer
(compulsory)



Jumper
(optional)



Shirt/Blouse
Collared, plain white - worn tucked in, with top button done up



Tie
House colour, worn at 5 stripe length. NO wide/half-mast ties



Skirt
Plain black, knee length skirt with Academy logo



Trousers
Smart, tailored, plain black of waist height and ankle length. NO jeans, chinos, skinny-fit, leggings or jeggings

Academy Uniform

PE



**Polo shirt
(with Academy logo)**



**Black training top
(with Academy logo)
(optional)**



Plain black shorts/skorts



**Black track pants/plain
black tracksuit bottoms**



**Blue hoodie
(with Academy logo)
(Year 10 & 11 only)**



**Shin pads
(Hockey & Football)**



**Gum Shield (Hockey & Rugby) -
*Students will not be able to participate
in contact rugby lessons without one.***



Black PE socks



**Trainers
(NO Hi-tops or boots)**



**Plain black or blue base
layer (optional)**

Performing Arts



**Dance pants/Academy leggings or black
shorts - NO 'hot pants' style, nor PE skort**



**Performing Arts T-shirt (with
Academy logo) - GCSE students only**



**Polo shirt
(with Academy logo)**

Academy Uniform

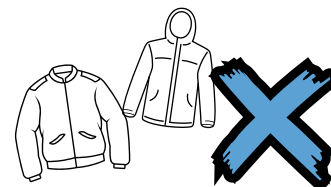
Main Expectations



Top buttons of shirts must be fastened, with the tie showing 5 stripes.



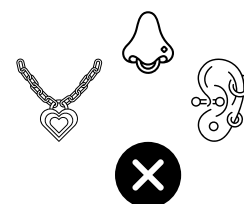
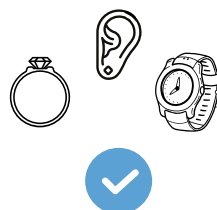
Shirts must be tucked in at all times.



Top coats or hoodies must not be worn in the Academy.

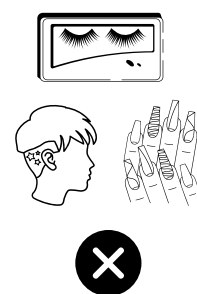
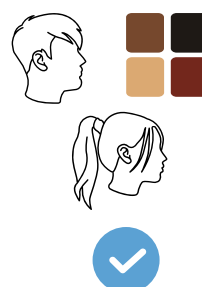
Jewellery

One small single stud in each ear, one wrist watch and one sensible ring is allowed. No bracelets or necklaces. No hoops of any size, ear stretchers/spike earrings, or large studs. No other visible piercings or jewellery i.e. nose, lip, eyebrow or tongue. Students are not allowed to cover such piercings with plasters, nor are they allowed to wear plastic retainers.



Hair & Makeup

Hairstyles must be neat and professional. While the academy recognises and respects cultural and religious hairstyles, hair (including braids, extensions or added pieces) must be in natural colours only, with no extreme or unnatural shades (e.g. blue, pink, green, purple, scarlet etc). Hair must not include patterns, lines, tramlines or symbols. Shoulder-length hair should be tied back for all practical lessons. Any religious headwear must be plain black and free from patterns or logos. Students will be asked to remove any makeup or false eyelashes that are deemed excessive. No false nails or unnatural coloured nail varnish.



Phone Pouches

All students must bring their phone pouch to school daily as part of the uniform, even if they don't bring a phone. Parents should notify their child's year team if their child won't have a phone. Lost or damaged pouches must be replaced for £10 via iPay. Forgetting a pouch results in a 10 minute after-school detention.



**Plain black,
polishable shoes**



NOT trainers



Equipment

Academy expectations

To ensure students are ready to learn, every student should carry the essential equipment needed for a successful school day. At a minimum, we expect all students to have the following:

Basic equipment expectations



Pencil



Pen



School bag
Large enough to carry books, folders and other equipment



Separate kit bag
Students need a separate bag for PE/ Performing Arts kit



Ruler



Coloured pencils



Rubber



Maths equipment

Recommended equipment beyond the basics



Highlighters



Glue stick



Scissors



Post-it notes



Sharpener



Calculator

Important things to remember:

<p>Morning Registration*</p> <p>08:40am</p>	<p>Reporting an Absence:</p> <p>Contact the Academy by</p> <p>08:35</p> <p>01733</p> <p>404351</p> 	<p>Gates close at</p> <p>08:35</p>  <p>After this time, late students must walk to the main reception to sign in.</p>
<p>Afternoon Registration*</p> <p>12:25pm</p> <p>13:30pm</p>		

* Different tutor groups register at different times in the afternoon. Students need to attend the correct one on time.

Attendance Information



We are keen to help and support all our students and their parents/carers so they have the best possible experience at Ormiston Bushfield Academy and reach their full potential. There is strong statistical evidence to show that students who have excellent attendance are more successful in school and achieve a significantly higher standard. It is an expectation that students will aim to sustain 100% attendance.



In order that we are sure of the whereabouts and safety of our students, we ask that parents/carers ring the Academy absence line on 01733 404 351 by 08:35 on the morning of the first day of absence to notify us of the situation, and then on any subsequent days.



If medical or dental appointments must be made in Academy time, a medical appointment card should be shown to Attendance.



Parents/carers are asked to support the Academy in promoting excellent attendance. Family holidays will not be authorised. Any planned absence will not be automatically authorised. We would hope that parents/carers will support by:

- not allowing/supporting their son/daughter to take time off for minor ailments
- arranging appointments after Academy hours, at weekends or during Academy holidays
- not taking holidays during term time

Medical

Where possible, it is preferable for medicines to be prescribed in frequencies that allow the student to take them outside of Academy hours. If this is not possible, the following policy will apply:

Delivery and Responsibility for Medication



Each item of medication must be delivered to the Health Co-ordinator or authorised person by the parent/carer. Medication provided by other individuals, and passing medication to another student will not be permitted on Academy premises and if found will be dealt with under the Behaviour Policy and Drug, Alcohol and Tobacco Policy.

Medication Packaging and Labelling Requirements



Medication must be provided in a secure and labelled container as originally dispensed. Medication will only be accepted if the Academy has received a completed medication administration form (available from the Academy) and each item of medication must be clearly labelled with the following information:

- Student's Name
- Name of medication
- Dosage (how much and for how long)
- Frequency of administration
- Date of dispensing
- Storage requirements (if important)
- Expiry date
- Amount of medication provided – please note that the Academy will only accept a maximum of four weeks supply or until the end of the current term, whichever is sooner.



Medicines which do not meet these criteria will not be administered.



It is the responsibility of the parents to check with the Academy to ensure enough medication is held and to renew medication when supplies are running low. It is also the parent's responsibility to ensure that the medication supplied is within its expiry date and to notify the Academy in writing if the student's need for medication has ceased.

Medicines which are in use and in date should be collected by the parent/carer at the end of each term. Date expired medicines, those no longer required for treatment or when too much medicine has been provided will be returned immediately to the parent, or transferred to a community pharmacist for safe disposal.

Safeguarding

Our Welfare Team

Designated Safeguarding Lead

Mrs Sarah Roberts

Senior Assistant Principal - Deputy Designated Safeguarding Lead

Mrs Clare Gray

Deputy Designated Safeguarding Lead

Miss Lucy Cawthorne

Academy Welfare Officer

Mrs Michelle Bennett

School Mentor

Miss Mara Thielemans

Health Coordinator / First Aid

Mrs Nicola Buck

A Safe and Respectful Environment

We recognise the importance of creating an environment within our Academy where every student feels safe, valued, and respected. We are committed to promoting a culture of openness and trust, where students feel comfortable to speak about any worries or concerns they may have. We want students to feel confident that when they do speak up, they will be listened to, taken seriously, and supported appropriately.

- We provide a caring, positive, safe and stimulating environment that promotes the social, physical and moral development of the individual child
- We recognise the importance of providing an environment within the Academy that will help children feel safe and respected
- We understand the importance of enabling children to talk openly about anything that worries them and to feel confident that they will be listened to
- All students can self-refer via the welfare team to counselling services
- Students can report any safeguarding concerns electronically at any time, whether during or outside of the Academy day, via the [Worry Box](#).

School / Home Communication

Internal links

Arbor

Where possible, we communicate with families primarily via email. We also use the Arbor Parent App and Portal to help parents and carers stay informed about key updates regarding their child, such as attendance and behaviour. You will be able to access the following information via the parent app:

- Achievement Points
- Behaviour Points
- Attendance
- Student Timetable

This facility will be available to you from September 2026.

A student version of the app is also available for your child to access and login details will be shared in September 2026.

For further guidance in how to use Arbor, please click [HERE](#).

To contact the Academy staff via email, please use the contact page on our [website](#).



Student Guide

All students will be given a handbook to support them with key information about OBA. This will also be available to them digitally from **September 2026**.



Parents' Evening Booking System

The Academy uses an online system which allows you to book your own appointments for parents' evenings.

You will receive further information about how to access this platform approximately 10 days before your child's scheduled Parents' Evening event. You will not be able to access this service before this time.

Reward Points

As part of our whole Academy approach to encourage students to achieve their very best, we operate a system that allows staff to award achievement points. These are given for a range of reasons such as effort, progress and achievement, participation and contribution. When a student reaches a specific number of positive points, they can choose a reward.

Negative behaviour points are given if a student does not meet our behaviour expectations.

The Rewards System is linked to the number of positive **net** House Points students achieve.

Students earn rewards when you reach the following positive **net** points:
50, 100, 150, 200, 250, 350, 450, 550, 650, 750, 850

House Points are awarded for a number of reasons, including:



**Being
'Ready, Respectful
and Safe'**



**Good effort and
engagement**



**Being reflective,
committed, independent
and resourceful**



**Making progress,
responding to
feedback and making
improvements**



**Completing
homework**



**Contributing to
Academy life**



**Respecting the
Academy**



Being helpful



**Outstanding
work**



**Sustained
academic
achievement**



**100% attendance
every half term**

Around the Academy

Bicycles



All bicycles brought to the Academy must be roadworthy. Bicycles may be left in the cycle racks and should be locked securely. Parents/carers should make sure that students wear a helmet.

Please note that students bring bicycles into the Academy at their own risk and that the Academy takes no responsibility for them whilst left on the Academy premises.

Lost Property



Many items that are lost are taken to Lost Property but not often reclaimed. If your child tells you an item has been lost, please urge them to check in Lost Property (located at Reception) before you pay for a replacement.

Student Lockers



The Academy provides a free locker to all Year 7 students. These are provided on a first come, first served basis. For Year 8 – 13 students, the cost of a locker is **£5 per academic year**. A limited number of lockers are available in the Year Base area. Lockers will be assigned as close to the Year Base as possible.

- Name and key number to be kept in Head of Year office
- If a locker is shared, both names must be with the Head of Year (siblings only)
- No graffiti or stickers allowed on/inside the locker
- Students are liable for any damage they cause to the locker
- At the end of the year, the student is expected to clear out the locker and if required, rent again at the start of next academic year.

You can register your child for a FREE Year 7 Locker [HERE](#), the deadline for this is **Friday 4th September 2026. After this date, lockers will be **£5 per student**.**



Cashless Catering



Ormiston Bushfield Academy has a cashless catering system which provides a fast and efficient service during meal and break times.

The benefits of the biometric system are:

- Students are not required to carry cash.
- Students eligible for free school meals are not distinguishable from other students.
- Reduces queuing time.
- Reduces administration time in dealing with lost or forgotten passwords.

The biometric system used in the Academy uses the finger and its image to uniquely identify each student and member of staff. The system measures many aspects of the finger to do this. Each student has their fingerprint registered which is then translated into a unique identification code which is entered into the system.

When a student uses the biometric system, they are identified by their identification code. **The image of the fingerprint itself is not recorded or stored and cannot be regenerated from the digital data.**

The Academy is required to obtain the consent of at least one parent to use this system. Consent given by one parent will be overridden if the other parent objects in writing. Also, if a student objects, we cannot use their biometric information. Consent can be withdrawn at any time, in writing by parents or verbally by students.

This facility will be available to you from September 2026.

Free School Meals



We want to make sure that we are providing your child with the best education and support we can. Healthy school food has obvious health benefits and can help pupils establish healthy habits for life. Healthy school food can also help to improve pupils' readiness to learn.

Families who receive certain benefits may be eligible for free school meals. Your child is eligible for free school meals if you're in receipt of one of the following benefits:

- Universal Credit with an annual net earned income of no more than £7,400 (your net earned income is your household income after taxes and deductions)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part 6 of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit

Registering for free meals could raise an extra £1,515 for your child's primary school or £1,075 for your child's secondary school, to fund valuable support like extra tuition, additional teaching staff or after school activities.

This additional money is available from the central government for every child whose parent is receiving one of the benefits listed above.

If your child is currently in receipt of Free School Meals in their Primary school, you will need to reapply after August 2026 ready for the new academic year in September 2026.

If you would like to check if your child is eligible for Free School Meals, please apply using the following link: www.cambridgeshire.gov.uk/freeschoolmeals

If you do not have internet access please contact the Cambridgeshire County Council Education Welfare Team on 01223 703200 who will send you a form by post.

Privacy Notice for Pupils

For details of how your child's information is shared please visit [our website](#).

Mobile Phones

Phones are not to be used during the school day (when on academy premises). Every student is assigned a personal phone pouch. It is each student's responsibility to bring their pouch with them to school every day and keep it in good working condition. Students must bring their pouch to school with them each day.

Process for Beginning of Day:

1. Turn their phone off.
2. Open their phone pouch by tapping against the unlocking base.
3. Place their phone inside the pouch and secure it before being checked by school staff.
4. Store it in their bag for the day.

Process for End of Day:

1. Unlock their pouch.
2. Open their pouch and remove their phone.
3. Close their pouch (important to stop the pin bending in their bag).
4. Keep the pouch in their school bag overnight.



Late Starters or Early Leavers

Students arriving late or leaving early will pouch/ unpouch their phones in the main reception.

Exceptions

There may be rare exceptions to using phone pouches such as medical reasons (for example diabetic blood glucose monitoring). OBA will be open to discussing individual student circumstances which means the standard phone pouches are not suitable for student needs.

Violations

Pouches will be checked to make sure they have not been damaged.

Pouch Damage and Loss

If a student damages their pouch deliberately, we will confiscate their phone, call home and parents will be liable for the cost of a replacement pouch. This will also result in a very serious sanction. Please be advised that the cost of a replacement pouch is £10.

Examples of Deliberate Damage:

- Ripped fabric
- Cut
- Torn
- Bent/cut pin
- Signs of force to black button on flap
- Damage to the black ball
- Pouch opens without unlocker

Unlocking Stations

If a student is found in possession of a phone pouch unlocker, or a similar strength magnet used to unlock the pouches, this will be considered a serious offence and could lead to a suspension.

Phone Seen During School

If a student is found in possession of a phone outside a phone pouch, the phone will be confiscated, and a serious sanction issued which may include an external suspension.

Forgotten Pouch

If a student forgets their pouch, on the first occasion students will be given a different colour pouch to store their phone and parents will be contacted. They will then return the temporary pouch to the year base at the end of the day. Parents will be contacted, and students will receive a detention that day.

Further occasions will result in the phone being stored in the safe and a parent will be called to collect it. There will be attached increasing consequences. If a student consistently forgets their pouch, it is considered lost (please refer to the **Pouch Damage and Loss** section).

Accidental Damage

If a pouch is accidentally damaged, the student or parent must notify the school immediately explaining what happened. If any damage is spotted during a pouch check, it will be considered intentional unless the student/parent has raised it previously.

Uniform Agreement

It is Academy policy that uniforms be worn and that it is simple, economical and serviceable. Students need to present the best possible appearance to the public, visitors and young people themselves.

Academy dress policy is based on the premise that it should be dignified, recognisable, smart, functional and inexpensive. Parents should check directly with the Academy if in doubt before purchasing any items listed in this booklet.

Academy uniforms are available to order online directly from our provider, 'Total Clothing' through a link on the Academy [website](#). Uniforms can also be purchased from the shop itself at Unit 9 Botolph Bridge Trading Estate, Oundle Road, Woodston, Peterborough, PE2 9QP, telephone number: 01733 394758. The opening times are Monday to Friday 9.00am to 5.00pm.

The following uniform is common to all students in Years 7-11:

- Black Blazer with Academy badge on the breast pocket – compulsory - available from Total Clothing
- Grey pullover – optional, but if worn, must be purchased from Total Clothing
- Tie – compulsory - available from Total Clothing
- PE Polo Shirt – compulsory - available from Total Clothing
- Black Shorts or Black Skort or Plain Black Tracksuit Bottoms or Black Performing Arts Leggings – can be purchased from Total Clothing
- Black Training Top (with Academy logo) – optional, but if worn, must be purchased from Total Clothing
- White shirt/blouse (long or short sleeved) not an open-necked or revere collar blouse – can be purchased from Total Clothing
- Black full length trousers (smart, tailored, plain straight leg/bootcut trousers of waist height and ankle length) – can be purchased from Total Clothing
- Black knee length skirt with Academy logo – optional, but if worn, must be purchased from Total Clothing
- Plain black polishable leather/leather effect shoes with no branding (no boots, trainers, high heels or canvas shoes) - not available from Total Clothing
- Topcoats, hats, hooded tops, tracksuit tops etc., should not be worn in the Academy
- Jeans, denims, chinos, skinny fit, leggings, jeggings, treggings, stretch or lycra fit, tracksuit bottoms, or other casual trousers are not allowed to be worn
- Tracksuits or any clothing necessary for specialised subjects (performing arts, design/technology and PE) should be worn in those lessons only. Students must change back to Academy dress for all other lessons including break/lunchtimes, as well as arrival and dismissal
- Hairstyles must be neat and professional. While the academy recognises and respects cultural and religious hairstyles, hair (including braids, extensions or added pieces) must be in natural colours only, with no extreme or unnatural shades (e.g. blue, pink, green, purple, scarlet etc).
- Hair must not include patterns, lines, tramlines or symbols.
- Shoulder-length hair should be tied back for all practical lessons.
- Any religious headwear must be plain black and free from patterns or logos.
- Students will be asked to remove any makeup or false eyelashes that are deemed excessive. No false nails or unnatural coloured nail varnish.

During 'non-uniform' visits off-campus, students will be expected to represent the Academy in a positive way and expected to dress smartly and appropriately.

Home Academy Agreement

Aims of the Academy

Our Vision:

To provide students with the most outstanding learning experience in the city.

Objectives:

- **To achieve the best outcomes for all students so that we are the pride of our community.**
- **To demonstrate the highest standards in teaching and learning so that we constantly inspire students to want to discover and achieve more.**
- **To have the highest of expectations in terms of student behaviour to develop young people who have pride in themselves and respect for all others.**
- **To have leaders who can inspire and motivate all stakeholders to achieve our vision.**
- **To provide life changing opportunities for our students.**

As an Academy we will provide:

- a warm welcome when parents/guardians/carers visit the Academy and the opportunity to contact staff when the need arises.
- a broad and balanced curriculum with appropriate homework set and marked regularly.
- an education based on high expectation, equality of opportunity, high standards of teaching, academic support and individual guidance.
- a wide choice of opportunities and activities within and beyond the classroom.
- a safe, secure, well-disciplined working environment through Academy rules and sanctions which set out our standards and expectations.
- an emphasis on the importance of students attending the Academy every day, being punctual, wearing full Academy uniform and being prepared with the necessary books and equipment.
- support for the individual student through the Academy's pastoral system.
- regular information on Academy events and news.
- opportunities during each year for parents/guardians/carers to:
 - » be involved in important decision-making procedures which affect their child's progress
 - » be issued with a tracking report to show their child's progress each term
 - » be able to discuss each child's progress with Academy staff

As parents/guardians/carers we will:

- inform the Academy immediately of any changes to our personal contact details.
- ensure that our child attends the Academy every day on time, with the necessary equipment and wearing a full Academy uniform.
- encourage our child to work to their full potential at all times and to participate in the Academy's extra-curricular activities.
- actively support the Academy's homework policy by making sure the homework set is completed and handed in on time.
- support the Academy's codes of behaviour, rules and sanctions.
- attend parents' evenings and meetings relevant to our child's work, progress and relationships in the Academy and support Academy functions.
- advise the Form Tutor about anything which might affect our child's work or well-being in the Academy.
- inform the Academy of absence every day
- avoid taking family holidays during term time.

As a student I agree to:

- attend the Academy regularly.
- be punctual at all times.
- wear a full Academy uniform.
- come to the Academy with the right books and equipment.
- work hard and meet all course requirements.
- ensure all homework details are clearly written down and that all homework is completed on time.
- be responsible for my own behaviour and follow the Academy rules.
- follow the rules relating to the Academy computer network.
- behave in a responsible way on Academy visits and when travelling to and from the Academy.
- share responsibility for the Academy environment.
- treat all members of the Academy community and any visitors with respect and understanding.

Trips and Visits

Ormiston Bushfield Academy offers a wide range of trips and visits. These range from local trips for fieldwork to residential overseas trips which may take place either in term-time or in the holidays.

RESIDENTIAL TRIPS – TERMS AND CONDITIONS

Parents/Carers should be aware that when making a payment for an educational visit they are agreeing to adhere to the following terms and conditions:

Available Places

On occasions visits will be limited to a specific number of students; for these trips you will be required to 'register your interest' through our iPay system. Should the trip be oversubscribed, places will be allocated at random. If your child is not allocated a place, they will be put on a reserve list and in the event of a cancellation, we will again use the random selection process to allocate the place.

Deposits

In order to secure a place on a residential trip for your child we will ask for a non-refundable deposit (price dependent on trip), which should be paid by the nominated date using iPay.

All deposits are non-refundable unless the trip is cancelled.

Payment Plan

Once your child has been confirmed on the trip, further payments should be paid using your iPay account.

Failure to keep up with interim payments may lead to your child being removed from the trip without refund of monies paid to date.

Withdrawal from a Trip

As is the case with all holidays, we may be subject to a charge by the travel company should students withdraw from a trip after payment of the initial deposit or further payments. As such, should you need to withdraw your child from the trip after payment of the non-refundable deposit, we reserve the right to charge you for the incurred costs levied on us by the travel company.

Medical Concerns

Some of our residential trips include strenuous sporting activity. Students who do not regularly participate in PE due to injury or other conditions are requested to contact the trip coordinator before payment of the deposit to check suitability. If you have any medical concerns that you think may prevent your son/daughter from going on a trip please ask your GP for advice and let the trip coordinator know before payment of the deposit. Failure to disclose a medical concern which may impede upon the trip may lead to your child being removed from the trip without refund of monies paid to date. If a medical concern arises prior to the trip which prevents your child from going then we will endeavour to reclaim any monies paid from our Insurance provider less any excess due.

Behaviour

It goes without saying that students on all trips are ambassadors for Ormiston Bushfield Academy and we have always been proud of the high standards of behaviour shown by our students.

Therefore, any behaviour concerns in the Academy will be considered when payments of deposit are accepted. Additionally, we reserve the right to withdraw any student whose behaviour falls short of what we expect any time prior to the departure of this trip (without refund of monies paid to date). The Academy will only make a refund in cases where no financial commitment has been incurred by the Academy.

Passport

You are responsible for ensuring a valid passport or Collective Passport Form is submitted to the finance department prior to the visit taking place; passports from outside of the EU may require a visa, the parent/carer is responsible for arranging this if applicable.



Ormiston Bushfield Academy
Ortongate
Peterborough
PE2 5RQ

T: 01733 233014

 www.bushfield.co.uk

 @OBApeterborough

 @OBApeterborough

 @OBA_pboro